

**STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION**

**STATEMENT OF POLICY**

**POLICY NUMBER:** 0-1-105

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**TITLE:** AGENCY HEAD EVALUATION PROCESS

**LEGAL AUTHORITY:** Section 8-11-160 of the 1976 Code of Laws of South Carolina, As Amended

**DIVISION OF RESPONSIBILITY:** EXECUTIVE DIRECTOR

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**DATE APPROVED BY BOARD:** January 28, 2003

**DATE OF LAST REVIEW:** January 24, 2012

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**CHAIRMAN**

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**EXECUTIVE DIRECTOR**

It is the policy of the State Board for Technical and Comprehensive Education that, in accordance with Section 8-11-160 of the South Carolina Code of Laws, As Amended, 1976, the Executive Director will be evaluated by the Board on an annual basis consistent with the provisions of the Agency Head Salary Commission Agency Head Performance Evaluation document.

The Executive Committee of the Board shall coordinate the planning and evaluation process. The Executive Committee shall work with the Executive Director in presenting a set of annual performance objectives to the Board for approval. The Executive Committee shall act on behalf of the Board during the interim performance conference and the pre-appraisal interview with the Executive Director. The final approval of the evaluation document shall rest with the full Board following the completion of the Agency Head Evaluation Survey by each member of the Board.