

**STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION**

**STATEMENT OF POLICY**

**POLICY NUMBER:** 4-2-102

**PAGE:** 1 of 2

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**POLICY TITLE:** CRITERIA FOR RANKING STATE CAPITAL IMPROVEMENT FUNDING REQUESTS

**LEGAL AUTHORITY:** Section 59-53-50(7) and Section 59-53-57 of the 1976 Code of Laws of South Carolina, As Amended

**DIVISION OF RESPONSIBILITY:** Finance

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**DATE APPROVED BY BOARD:** March 8, 1978

**DATE OF LAST REVISION:** July 24, 2012

**DATE OF LAST REVIEW:** May 3, 2012

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**CHAIRMAN**

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**EXECUTIVE DIRECTOR**

**I. PROJECTS TO BE INCLUDED**

Section 59-53-50(7) of the 1976 Code of Laws of South Carolina, As Amended, stipulates that no new facility or major modification shall occur without the approval of the local area commission for technical education and the State Board for Technical and Comprehensive Education (State Board). The process for identifying and submitting requests to the State Board is defined in the prescribed format and content of the Overall Permanent Improvement Plan (OPIP).

Projects requiring State capital improvement funds which are included in the first two (2) years of the five (5) year Overall Permanent Improvement Plan will be considered for priority ranking and approval by the State Board for Technical and Comprehensive Education. The approved priority ranked list of projects will be submitted by the State Board for Technical and Comprehensive Education to the Commission on Higher Education and to the Budget and Control Board. This list will constitute the Technical College System's priority request for capital improvement funding. Projects of a local maintenance nature, for which the college can demonstrate the unavailability of local funds, will be added as one project to the Approved System Priority List.

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**PAGE: 2 of 2**

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**II. PRIORITY RANKING CRITERIA AND PROJECTS TO BE INCLUDED**

All projects will be evaluated and ranked by State Tech staff based on criteria outlined in State Board Procedure No. 4-2-102.1. The criteria for ranking projects will be reviewed periodically and modified to conform to current standards and conditions applicable to Tech System facilities. Any changes to the ranking criteria and procedure will be processed through the Internal Affairs Administrative Procedures.

As part of the review process, all capital improvement projects not authorized for funding in a previous Funding Request will be reevaluated and assigned a new priority ranking position based on application of the ranking criteria and procedures. Projects previously authorized for architectural and engineering services only will be reevaluated and assigned a new priority ranking position based on application of the ranking criteria and procedures.

RESCINDED - JULY 2012