

**STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION**

**STATEMENT OF POLICY**

**POLICY NUMBER:** 8-3-102

**PAGE:** 1 of 1

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**POLICY TITLE:** SICK LEAVE

**LEGAL AUTHORITY:** Section 59-53-20 of the 1976 Code of Laws of South Carolina, As Amended; Section 19-710 of the State Human Resources Regulations

**DIVISION OF RESPONSIBILITY:** Human Resource Services

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**DATE APPROVED BY BOARD:** July 25, 2017

**DATE OF LAST REVISION:** July 25, 2017

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE SC STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION / THE SC TECHNICAL COLLEGE SYSTEM. THE STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION/THE SC TECHNICAL COLLEGE SYSTEM RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.**

It shall be the policy of the State Board for Technical and Comprehensive Education (SBTCE) that colleges within the jurisdiction of the SBTCE shall grant sick leave to all eligible employees in accordance with the state law and regulations governing sick leave for state employees.

All procedures on sick leave will be subject to review and audit by the SBTCE and the South Carolina Department of Administration's Division of State Human Resources to ensure compliance with applicable State and Federal requirements.