

STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION

PROCEDURE

PROCEDURE NUMBER: 3-1-502.1

PAGE: 1 of 1

TITLE: APPROVAL FOR CLOSED CURRICULUM

POLICY

REFERENCE NUMBER: 3-1-502

DIVISION OF

RESPONSIBILITY: ACADEMICS, STUDENT AFFAIRS & RESEARCH

DATE APPROVED: November 19, 2024

DATE OF LAST REVISION: October 18, 2024

If a student is enrolled in a certificate, diploma, or degree and stops enrollment without earning the award, and if that curriculum is subsequently closed/terminated (formerly referred to as “cancelled”), and if, at a later date, the student seeks to complete the course of study and earn the award, then the following consideration must be met.

The student must petition the college to complete the course of study and earn the award. The college must determine if the award is warranted. If the college finds merit in the student's petition, the college will request approval from the System President/Executive Director to allow the student to complete the original course of study and earn the original award. A student who has completed the curriculum requirements and who applies for graduation after the curriculum has been closed/terminated must also follow this procedure.